



Lynn Nguyen | 617-461-6351
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themidautumnlanternfestival@gmail.com

2022 VENDOR APPLICATION

Organization Name: _____
 Contact Person: _____ E--mail: _____
 Telephone Number: _____ Cell Phone: _____

Type of Booth (please check one):

Profit/ Food Non-food

Type of Booth (please check one):

Days

| | | | |
|--|--|--|--|
| <input type="checkbox"/> Friday | <input type="checkbox"/> Saturday | <input type="checkbox"/> Sunday | <input type="checkbox"/> 3 Days |
| <input type="checkbox"/> \$200 Food/Profit | <input type="checkbox"/> \$200 Food/Profit | <input type="checkbox"/> \$200 Food/Profit | <input type="checkbox"/> \$600 Food/Profit |
| <input type="checkbox"/> \$150 Non-Profit | <input type="checkbox"/> \$150 Non-Profit | <input type="checkbox"/> \$150 Non-Profit | <input type="checkbox"/> \$450 Non-Profit |

Additional:

Electricity (\$25) Chairs (\$10/each)
 How many: _____

Each booth will have two chairs and an 8 feet table. If you would like to have more chairs, please indicate that to us. Booth preferences will be given on a first come, first served basis.

Description of Booth (please be detailed and list the products to be sold or services to be provided): The products and services in which the Vendor shall sell and display at the Festival shall be reviewed the items listed above and must be accepted by the Mid-Autumn Lantern Festival Committee. If there is a change in a selling product, the Vendor shall notify the Committee immediately.

No other products or services may be displayed, sold, or distributed at the Festival by the Vendor. Vendors leaving out this information or unclear will have their application denied. Application with missing service information and payment information will not be reviewed and accepted. Vendors without complete applications (payment and this form) will be denied from the Festival.

| | |
|----------------------|---|
| Quantity of Booth(s) | Price of Booth(s) |
| _____ | _____ |
| _____ | _____ |
| TOTAL | \$ |

Form of Payment:

Cash Check # _____ Date Paid: _____

I _____ (Vendor), have read and agree to the terms and conditions stated in this application and contract.

 Vendor's Signature

 Title

 Festival Rep.'s Signature

 Date



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2022 VENDOR CONTRACT

I. Date, Location, Time for Mid-Autumn Lantern Festival 2022:

- A. Date and time: Friday, August 26
5pm-11:00pm
Saturday August 27
5pm-11pm
Sunday, August 28
5pm-10pm

B. Location: 240 North St Randolph MA 02368

II. Payment:

- A. All payments (booth, sponsorship, etc.) must be paid in full. A vendor is not considered completed until we receive both the signed application and payment.
B. Incomplete applications will be listed as "pending" and not allowed in the festival until we receive all materials.

III. Refund:

- A. Cancellation, in writing, within ten days of contract execution date or August 10, 2022, whichever comes first – Full Refund.
B. Cancellation after Aug 10, 2022 – No Refund. _____ (initial)

IV. Set-up:

- A. Set-up must take place between 1:30 PM and 3:30 PM on Friday, August 26, 2022. Vendors coming in after 4:00 PM will be turned away due to public access.
B. Mid-Autumn Lantern Festival Committee will provide you with a table and 2 chairs.
C. Vendors may park in the parking lot of the facility to ease in the transportation of materials.
D. For tables requiring electricity, only one outlet will be provided to you. You must bring your own extension cord and/or power strip.
E. No digging dirt for poles and signs or damaging the lawn. _____ (initial)

V. Break--down:

- A. All vendors must stop selling by 10:00. Any vendor who sells after 10:00 PM will risk a fine. Vendors must be packed up and be offsite by 11:00 PM.

VI. Food Vendors:

- A. All food vendors must have a food permit to ensure safety of their food.
B. A copy of your food permit must be attached to your application.
C. Exceptions: prepackaged drinks or foods may be allowed.

VII. Liability and Regulations *

- A. Mid-Autumn Lantern Festival Committee shall not be responsible for any loss to Vendor due to natural causes or force of nature including, but not limited to, snow, rain, or thunder & lightning.



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B. Vendor agrees to indemnify and hold harmless, Mid-Autumn Lantern Festival Committee, its officers and directors, agents, representatives, and employees from any and all claims, damages, losses and liabilities arising from Vendor's participation with the Festival.

C. Mid-Autumn Lantern Festival Committee assumes no responsibility for damaged or lost articles/booths/exhibits.

D. Vendor agrees to comply with all the regulations of the facility hosting the Festival and all federal, state, and municipal laws, including health and safety. Vendor agrees to be responsible for collection and reporting of sales tax as required by law. Vendor shall be responsible for obtaining all licenses, permits, health certificates or items required by governmental agencies in order that vendor's booth/concession may be lawfully operated.

E. Mid-Autumn Lantern Festival Committee has full authority to stop vendor from operating, without refund, should vendor sell or promote products and/or services other than those stated in Vendor's application.

F. Vendor is responsible for any damage done to the premises, its function lot, furniture, or other technology equipment, restroom, tables, chairs, etc.

G. The following items are strictly prohibited from being sold, displayed, distributed, or used by vendor:

1. Alcoholic Beverages and Illicit Drugs
2. Cigarettes
3. Firecrackers/ Fireworks
4. Weapons and Firearms
5. Vulgar, Offensive, or Obscene materials as judged by the 2022 Mid-Autumn Lantern Festival Committee, and such judgment shall be final.

Vendor may be requested to remove a product or service displayed at the Festival at the sole discretion of the Mid-Autumn Lantern Festival Committee if deemed unsuitable by the Committee, and such decision shall be final. Vendor agrees that Mid-Autumn Lantern Festival Committee shall not be liable for any damages or losses, pecuniary or otherwise, foreseen or unforeseen, incurred by vendor as a result of such action. _____ (initial)

H. Vendor is prohibited from soliciting, selling and promoting its products/services, including but not limited to, distributing flyers, outside of Vendor's booth.

I. Mid-Autumn Lantern Festival Committee reserve the right to remove any vendors from the Festival for violating any of our rules and/or for disorderly conduct.

*Additional liability and regulations may be announced prior to the date of the Festival.

I, _____ (Vendor), have read and agree to the terms and conditions stated in this contract.

Vendor's Signature

Title

Festival Rep.'s Signature

Date
